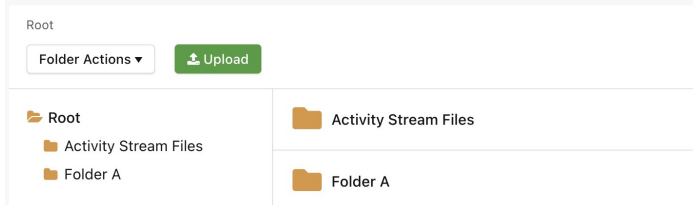# Remove access to Root/Activity Stream folder

Version 1

Published 3/25/2022 03:39 PM by JD Flores   Last updated 3/25/2022 03:40 PM by JD Flores

Root/Activity Stream Folder

The Activity Stream folder comes handy to quickly access all the files added in activity stream by users within a space at one place. Users have access to this common folder under the Files section.
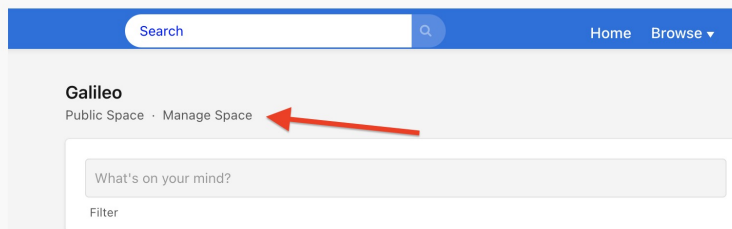
Root

Folder Actions ▾   ⬆ Upload

📂 Root
　📁 Activity Stream Files
　📁 Folder A

📁 Activity Stream Files

📁 Folder A

If needed, Communifire provides the ability to hide this folder from users with different roles within a space.
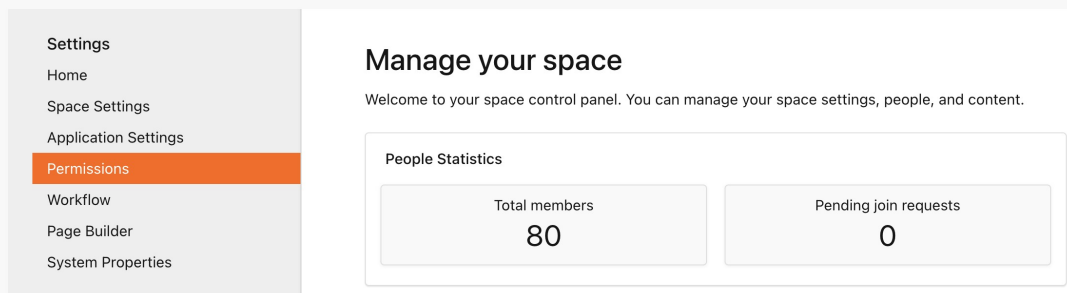
Remove access for Activity Stream folder

The below steps in this documentation show how to hide the folder from Members role in a space. You can choose the roles you want to hide this folder from as per your use case.

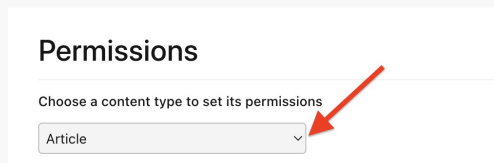**NOTE** Only Space Administrators have the ability to make the below changes.

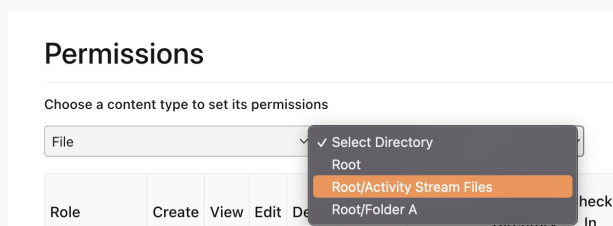- If you are a Space Administrator, click **Manage Space**

Search 🔍　　　　Home　Browse ▾

Galileo
Public Space · Manage Space

What's on your mind?

Filter

- Click **Permissions** in the left pane

Settings
Home
Space Settings
Application Settings
Permissions
Workflow
Page Builder
System Properties

Manage your space

Welcome to your space control panel. You can manage your space settings, people, and content.

People Statistics

Total members	Pending join requests
80	0

- Click on the dropdown menu and navigate to **File**

Permissions

Choose a content type to set its permissions

Article ⌄

- Select Directory - **Root/Activity Stream Files**

Permissions

Choose a content type to set its permissions

File ⌄

✓ Select Directory
Root
Root/Activity Stream Files
Root/Folder A

Role	Create	View	Edit	De...	...heck In

- Uncheck permission for Member role under **View All Directory**, and **Save Changes**

Permissions

Permissions

Choose a content type to set its permissions

[File ▾] [Select Directory ▾]

Role	Create	View	Edit	Delete	Feature	Download	View All Directory	Check In	Check Out	Purge	Restore	Create Directory	Delete Directory	Rename Directory	Roll Back	Version History	View All	Update All Files	Delete All Files
Member	☑	☑	☑	☑	☐	☑	☑	☐	☐	☐	☑	☐	☐	☐	☐	☐	☑	☐	☐
Guest	☐	☑	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☑	☐	☐
Administrator	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑
Moderator	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑

[SAVE CHANGES]

Activity Streams Files folder will now be hidden for member roles in a space.

Role	Create	View	Edit	Delete	Feature	Download	View All Directory	Check In	Check Out	Purge	Restore	Create Directory	Delete Directory	Rename Directory	Roll Back	Version History	View All	Update All Files	Delete All Files
Member	☑	☑	☑	☑	☐	☑													