

# Page Builder: Master Pages

Version 7

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When a Page Builder page is a Master Page, the page's layout and widgets can be used for other Page Builder pages. The Master Page feature allows you to reuse layouts and widgets across multiple pages.

For example, let's say you have a Human Resources homepage and want to create a Sales homepage. You can make the Human Resources homepage into a Master Page. Then you can create the Sales homepage and select the Human Resources homepage as the Master Page. The Sales homepage will copy the layout and widgets exactly. You won't need to manually add and configure layouts and widgets.

When you use a Master Page, you won't be able to edit the other page directly. In our example, to make changes to the Sales homepage, you must edit the Master Page (i.e. the Human Resources homepage). However, you can unlink a page from its Master Page in order to make changes to the page itself.

Note: The Master Page feature is only for space Page Builder pages. Top level Page Builder pages can't be set as a Master Page or use a Master Page.

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## Master Page vs Cloning

Pages that use a Master Page copy the original page's widgets exactly. In addition, any changes made to the Master Page are applied to all its linked pages. Use the Master Page feature when all of the following points apply:

- You want to copy a page's layout and widgets *exactly*.
- You don't need to make changes to the new page.
- You want changes to the Master Page to be applied to all its linked pages.

If you want to copy a page's layout and widgets and make modifications to one page without affecting the other page, clone the page instead. When you clone a page, the two pages will not be linked to

one another. Changes to one page will not affect the other. See [Clone Page Builder Page](#) or [Manage Space: Clone Page Builder Page](#) .

For most use cases, cloning a Page Builder page is preferred to using a Master Page.

## Limitations

Pages that use a Master Page copy the original page's widgets exactly, including space filters. For example, if a [People Widget](#) is set to display Human Resources members, the People widget will display Human Resources members on all linked pages. The People widget will not change based on the space.

### Exception: Content List Widgets

Content List widgets can change based on the space. To configure this:

1. Go to **Control Panel > System > Page Builder**.
2. Edit the Master Page.
3. On the Content List widget, click the gear icon > **Edit properties**.
4. Check **Set space automatically from page**.
5. Click **Save Widget**.
6. Click **Publish changes**.

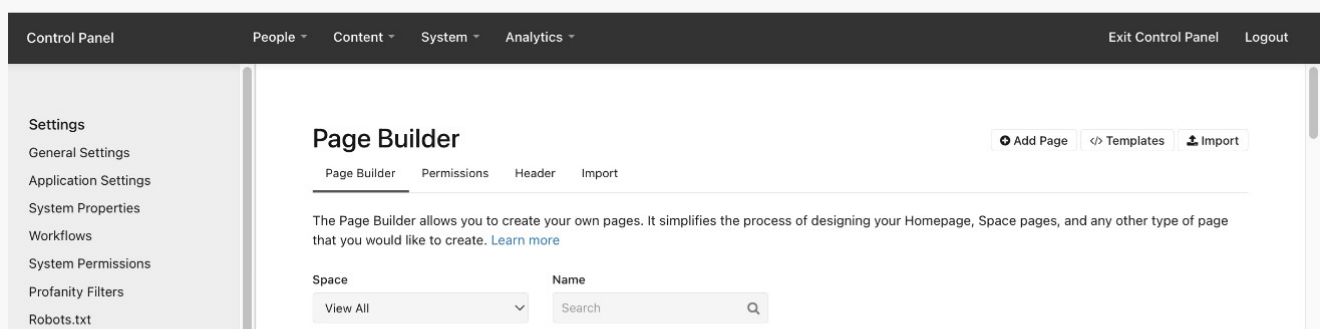
The Content List widget will then display content based on which space the page is in.

## Set a Page as a Master Page

Follow the steps below to set a page as a Master Page whose layout can be reused.

1. Edit the page in **Control Panel > System > Page Builder** or **Manage Space > Page Builder**.
2. Check **Available to use as template** in the **Details** pane.
3. Click **Publish changes**.
4. Click **All pages**.

A **Master Page** label will appear next to the page.



The screenshot shows a web application interface with a dark top navigation bar and a light sidebar. The top bar contains links for 'Control Panel', 'People', 'Content', 'System', and 'Analytics', along with 'Exit Control Panel' and 'Logout'. The sidebar lists various settings categories. The main content area is titled 'Page Builder' and includes tabs for 'Page Builder', 'Permissions', 'Header', and 'Import'. Below the tabs, there is a description of the Page Builder and a search section with a 'Space' dropdown menu and a 'Name' search input.

Control Panel   People   Content   System   Analytics   Exit Control Panel   Logout

Settings  
General Settings  
Application Settings  
System Properties  
Workflows  
System Permissions  
Profanity Filters  
Robots.txt

**Page Builder**   Add Page   Templates   Import

Page Builder   Permissions   Header   Import

The Page Builder allows you to create your own pages. It simplifies the process of designing your Homepage, Space pages, and any other type of page that you would like to create. [Learn more](#)

Space   Name

View All   Search

Integrations Integrations External Drives Webhooks  Look and Feel Logo and Branding CSS Overrides Localized Content Page Builder	Total records: 126		
	Name	URL	Date
	Company Announcements Top level community	<a href="https://creativehub.communifire.com/spa">https://creativehub.communifire.com/spa</a>	Created: 11/16/2023 Updated: 3 days ago
	Human Resources Human Resources	<a href="https://creativehub.communifire.com/hurr">https://creativehub.communifire.com/hurr</a>	Created: 05/26/2016 Updated: 4 days ago
	Departments Human Resources	<a href="https://creativehub.communifire.com/dep">https://creativehub.communifire.com/dep</a>	Created: 04/23/2023 Updated: 6 days ago
	Projects Top level community	<a href="https://creativehub.communifire.com/proj">https://creativehub.communifire.com/proj</a>	Created: 07/26/2023 Updated: 7 days ago

## Use a Master Page

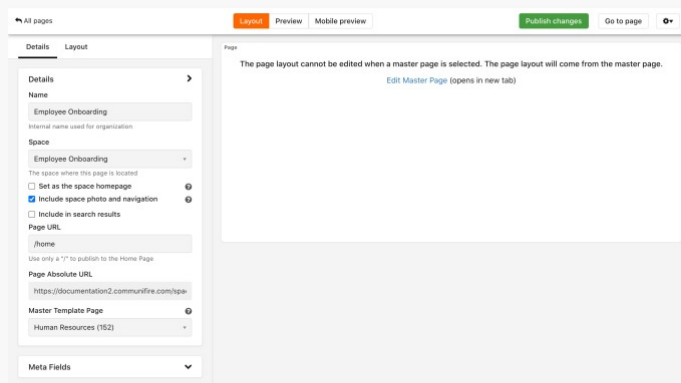
Follow the steps below to reuse a page's layout on a different page. The new page will copy the original page's layout and widgets exactly.

1. Go to **Control Panel > System > Page Builder** or **Manage Space > Page Builder**.
2. Create or edit a page.
3. In the **Details** pane, select the page in **Master Template Page**.

**Note:** If the page you're editing already has widgets, all the widgets will be deleted. The page's layout and widgets will be replaced with the Master Page's layout and widgets. This cannot be undone.

4. Click **Publish changes**.

When a page uses a Master Page, the layout and widgets will not appear in the layout designer. To make changes to the page, you must edit the Master Page.



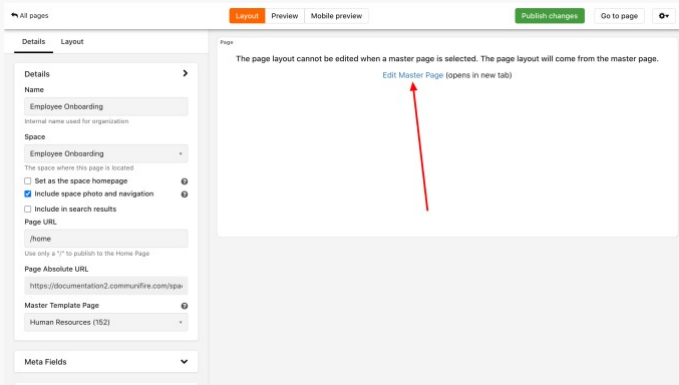
## Edit a Linked Page

When you select a Master Page for a page, you cannot modify the page itself. To make changes to the page, you must edit the Master Page. Any changes made to a Master Page are applied to all pages.

You can edit the Master Page in **Control Panel > System > Page Builder**.

Alternatively, you can edit the linked page and click the **Edit Master Page** link in the layout designer. This will open a new tab where you can edit the Master Page.

This will open a new tab where you can edit the Master Page.



## Unlink a Page from a Master Page

You can unlink a page from its Master Page to make changes to that specific page only. After you unlink a page from its Master Page, changes made to the Master Page will not be applied to the other page.

1. Edit the page in **Control Panel > System > Page Builder** or **Manage Space > Page Builder**.
2. In **Master Template Page**, select **None**.
3. The layout and widgets will appear in the layout designer. Make the desired changes to the page.
4. Click **Publish changes**.