

Application Settings

Version 10

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In Application Settings, you can turn on and off features throughout the platform.

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You can set features to the following settings:

- On: Enables the feature in the top level community
- Off: Disables the feature in both the top level community and in spaces
- Only in Spaces: Disables the feature in the top level community but allows spaces to enable the feature

"Top level community" refers to the entirety of your intranet, in contrast to [Spaces](#), which are sub-communities of the top level community. If a space is private, users who are not members of the space cannot view its content, whereas everyone in your intranet can view top level content. Top level content can be accessed through the [Browse](#) menu.

Application Settings

Turn features such as articles, blogs, events, etc. on and off under Application Settings.

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Workflow Settings

Turn content moderation for the top level community on and off under Workflow Settings.

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Comment Workflow Settings

Turn comment moderation for the top level community on and off under Comment Workflow Settings.

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File Management Settings

Turn document control (checking in / checking out files for updating) on and off under File Management Settings.

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