

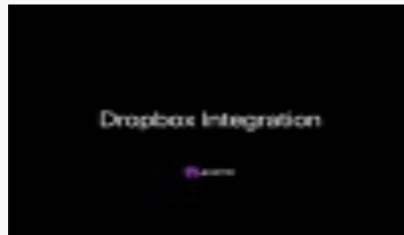
Dropbox Integration User Setup

Version 9

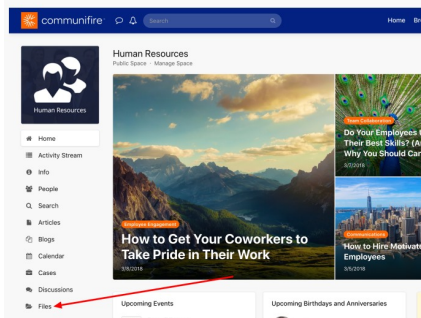
Published 4/6/2020 08:26 PM by [Grace Kamau](#) Last updated 2/20/2024 02:08 PM by [Vladana Garic](#)

Communifire supports a two-way sync between [Files](#) and Dropbox. Dropbox sync has the following features:

- Your Dropbox files will appear in [Files](#) (and sync automatically every 3 hours)
- You can upload files to Dropbox in Communifire
- You can download Dropbox files in Communifire



Note: A site administrator must complete the [Dropbox Integration Administrator Setup](#) before you can connect to Dropbox.



Click the Dropbox drive.



Human Resources › Files

Public Space · Manage Space

Root

Folder Actions Upload

Root

Company Policy Docs

Compliance Documents

Employee Handbook

Other Forms

Site Assets

TPS Reports

Dropbox

Dropbox

Recycle Bin

Communifire Feature Tour.docx
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Communifire-Customers-Case-Studies-Reviews.pdf
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Communifire-Basic-Launch-Timeline.pdf
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Axero-Security-&-Risk-Management-Practices.pdf
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Axero-Remote-Access-Policy.pdf
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Human Resources ▸ Files

Public Space · Manage Space

Dropbox

Root

- Company Policy Docs
- Compliance Documents
- Employee Handbook
- Other Forms
- Site Assets
- TPS Reports



- Dropbox

🗑️ Recycle Bin



If you would like to access Dropbox documents, you must connect and login using your Dropbox account.

Connect

Sync Files

Human Resources ▸ Files

Public Space · Manage Space

Dropbox

Folder Actions ▾

📁 Upload

Newest

A-Z

File Actions ▾



Root

- Company Policy Docs
- Compliance Documents
- Employee Handbook
- Other Forms
- Site Assets
- TPS Reports



- Dropbox
 - Benefits
 - Legal Documents
 - Training videos

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Communifire-Overview.pdf

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Communifire-Technical-Details.pdf

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Communifire-Launch-Packages.pdf

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Search

HomeBrowseCreateSpacesAlexis

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Folder ActionsUpload

NewestA-ZFile Actions

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Dropbox

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Sync Now

Disconnect

Disconnect

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Human Resources › Files
Public Space · Manage Space

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Folder Actions ▾ Upload

Newest A-Z File Actions ▾ □

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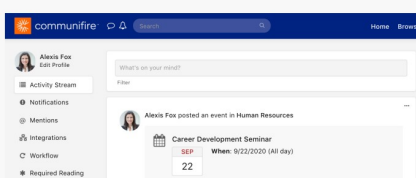
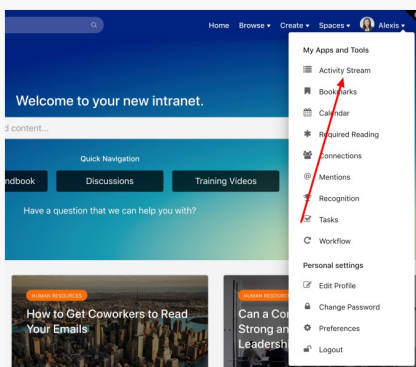
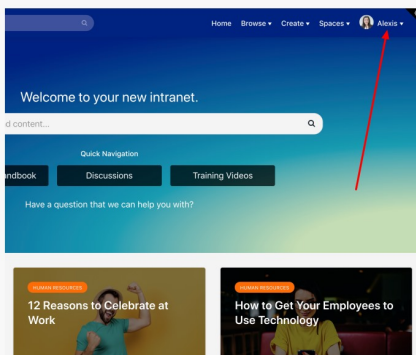
Launch-Packages.pdf
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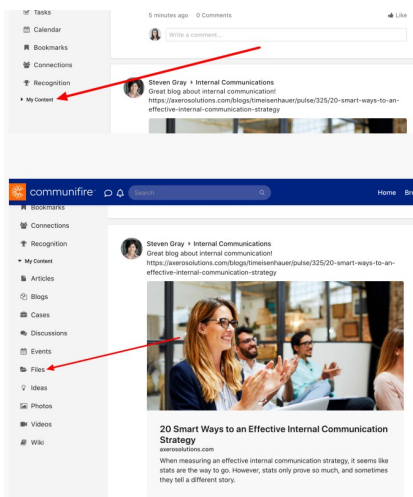
Sync Now

Disconnect

Alternative Way: My Files

If Dropbox is available in My Files, you can connect from My Content > My Files.





My Files

Folder Actions ▾

Add External Drives ▾

Upload

Newest

A-Z

File Actions ▾



My Files

- 2020 Notes
- Notes
- Pictures



Dropbox



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Contacts.xlsx

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Guidelines.pdf

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Meeting notes 210122.docx

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Note: The system property ShowNewMyAccountFilesView must be set to true to allow connecting to Dropbox in My Files.