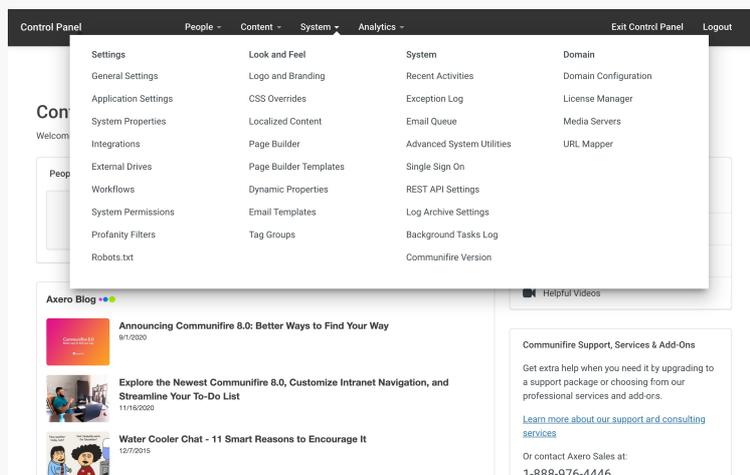


System

Version 44

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Manage your intranet's settings in Control Panel > System.



Settings

General Settings

Configure and customize your intranet's behavior using General Settings. You can set registration requirements, update the default time zone and culture, configure social single sign-on, and much much more. General Settings ensure you stay in control of your intranet's behavior.

Application Settings

In Application Settings, you can turn on and off content types and features throughout the platform.

System Properties

System Properties are advanced settings that allow a number of fine grained configuration options that are not available through the Control Panel or user interface. Be cautious when changing these settings as they can affect system stability if not properly configured.

Integrations

Add and manage integration accounts in the Control Panel. Integration accounts added in the Control Panel can be used in all spaces. Check out our [Third-Party Integrations](#) setup guides for instructions on setting up a specific integration.

External Drives

Add a cloud storage drive in the Control Panel to bring external files into Communifire. Once a user connects their external account in Files, they can view, search for, and download external files right in Communifire. You can even upload files to your external account from Communifire. Communifire supports two-way syncing for Box, Dropbox, Google Drive, Sharepoint, and OneDrive.

Workflows

A workflow consists of a series of moderation steps where the content must be approved before it gets published. Each step is based on a user role. Before the content becomes active, a person with the required role must approve the content.

System Permissions

Communifire uses a fine-grained, role-based permissions to manage access to different parts of the system. Permissions are given to [Roles](#) , and each user can have multiple roles.

Profanity Filters

Profanity filters work by identifying words that you deem inappropriate and then substituting them for the censored word or symbols you want to use.

Robots.txt

The robots exclusion standard (robots.txt) is used by websites to tell web crawlers and other web robots which areas of the website should not be processed or scanned. Web robots are often used by search engines to categorize websites.

Look and Feel

Logo and Branding

Customize the appearance of your intranet by adding your logo, choosing the header color, and uploading a favicon.

CSS Overrides

CSS Overrides is your answer to customizing the look and feel of your intranet. Using CSS gives you much more flexibility than using a traditional web-based UI tool. CSS is a standard Internet technology used to style websites such as changing font styles, hiding elements, changing background colors, changing site width to full screen, and much more.

Localized Content

Localized Content allows you to translate or replace static text used in the Communifire user

interface with the text of your choice. You can change the default terminology used in the Communifire user interface to match the terminology that best suits your company or organization. For example, you might change *Spaces* to *Teams*, *Connections* to *Friends*, or *People* to *Co-workers*.

Page Builder

Page Builder is an easy drag and drop tool that allows you to create beautiful content-rich pages throughout your intranet. Page Builder pages are responsive, meaning they are friendly to desktops, tablets, and mobile phones. Page Builder provides pre-built widgets for you to get started quickly.

Page Builder Widget Templates

Widget templates are used to display content on Page Builder pages. Each template displays content and information in different ways. Certain content types can be displayed using several templates, while other content can be displayed with only one specific template.

Dynamic Properties

Dynamic Properties can be used to add content in places throughout Communifire such as the My Activity Stream page, Space Activity Stream pages, Page Builder pages, and more.

Email Templates

Communifire generates many emails such as confirm email, event notifications, daily digest, weekly digests, and much more. You can modify the verbiage and look of each template by clicking the Edit icon for your desired template.

Tag Groups

Tags give your content and conversations context and make everything easier to find, while connecting you to similar information. All of the content in Communifire, from blogs and wikis to photos and discussions, can be tagged with keywords. Communifire allows you to organize similar tags into Tag Groups. For example, you can create a tag group for Offices, then add tags for each city (e.g., San Francisco, Denver, Shanghai).

System

User Activity

The user activity page displays all the actions taken in your intranet by all users and in all spaces. You'll see activity such as viewing content, commenting on content, creating content, and more.

Exception Log

The exception log helps your IT team and Axero troubleshoot technical errors in Communifire. If you experience an issue and an error correlates to your activity, please include the exception in an [error report](#) to Axero.

[Email Queue](#)

View emails in the queue. You'll see the email ID, to and from address, subject and body, and delivery attempt count. You can send or delete queued emails.

[Advanced System Utilities](#)

Use the tools in Advanced System Utilities to rebuild the search index, restart the site, and rebuild the activity feeds.

[Single Sign On](#)

On the Single Sign On page, you can view and manage SSO settings.

[REST API Settings](#)

Do you have a need to import or export data? Perhaps you want to display the latest company news on a lobby TV screen? Or you want to integrate with a 3rd party system? You can use our REST API to access your data and perform functions in Communifire. Once you enable the REST API for your desired role, you can retrieve your REST API key in [User Level Preferences](#) .

[Log Archive Settings](#)

Control how often certain pieces of data are archived or deleted.

[Background Tasks Log](#)

The background task log can be used to troubleshoot issues with Communifire. If emails aren't being sent or you are experiencing slow performance, this area could help your IT Team or Axero troubleshoot the cause.

[Communifire Version](#)

View your Communifire version and the last time your intranet was upgraded.

Domain

[Domain Configuration](#)

In Domain Configuration, you can configure your intranet so you can access it from multiple domain names. This includes setting up your own domain name.

[License Manager](#)

The License Manager allows you to add a license key for a domain. You can also update a license key for a domain.

[Media Servers](#)

Communifire has advanced storage settings which allow you to store videos, photos, files and content files on your own storage devices. If you're worried about your web server not

having enough space, use this area to take the heavy load of data off your web server.

[URL Mapper](#)

Using URL Mappers, you can create URL redirects. As an example, if you deleted an article, but you have linked this article in many places, you could create a URL Mapper to redirect the old URL to a new URL. This also helps Google know where to redirect users if you have a public intranet.

tags : site-administrator