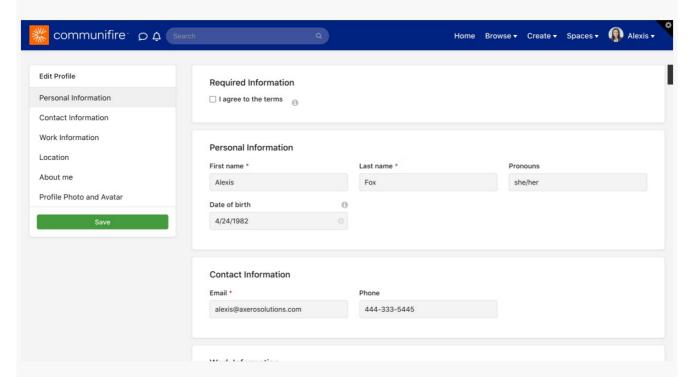
How to Add an Agree to Terms Checkbox to User Profiles

Version 4

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Learn how to add an *I agree to the terms* checkbox to the Edit Profile page. Users will be required to check *I agree to the terms* before they can save their profile.



- 1. Click the gear icon > Control Panel > People > User Profiles.
- 2. For the **Edit Profile** page, click the gear icon > **Edit Page**.
- Click Widgets.
- 4. Click Built in Widgets.
- 5. Drag and drop a **Section** widget onto the page.
- 6. On the **Section** widget, click the gear icon > **Edit properties**.
- 7. Set the **Title** to *Required Information*.
- 8. Click Save Widget.

- 9. Click Fields.
- 10. Drag and drop the *l agree to the terms* field onto the page, in the **Required Information** section.
- 11. On the I agree to the terms field, click the gear icon > Edit properties.
- 12. Set Number required to 1.
- 13. Click Advanced.
- 14. Uncheck Show label.
- 15. Click Save Widget.
- 16. Click Publish changes.
- 17. Click Go to page.

Edit Terms and Conditions

You can edit your intranet's terms and conditions in Control Panel > Content > CMS Pages

tags: site-administrator