

Edit People Directory Page

Version 7

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The People Directory page is used to display users in [People Directory](#) and [Space People](#) . Edit the people directory page to change the layout, edit field names, or add custom filters, such as country, state, and more.

1. Click the gear icon > **Control Panel** > **People** > **User Profiles**.
2. For the **People Directory** page, click the gear icon > **Edit Page**.
3. Make changes to the page.
 - Note: To expand a section, click the gear icon > **Expand**.
4. To add a new filter:
 - a. On the **Filters Section**, click the gear icon > **Expand**.
 - b. Click **Widgets**.
 - c. Drag a **Filter** widget into the **Filters Section**.
 - d. On the **Filter** widget, click the gear icon > **Edit properties**.
 - e. Update the **Title**.
 - f. Select a profile **Field**.
 - g. Click **Save Widget**.
5. Click **Publish changes**.
6. Click **Go to page**.

Alternative Way

1. From the homepage, click **Browse** > **People**.
2. Hover over the black element on the far right of the page.
3. Click the edit icon > **Edit Page**.
4. Click **Edit Page**.

tags : site-administrator