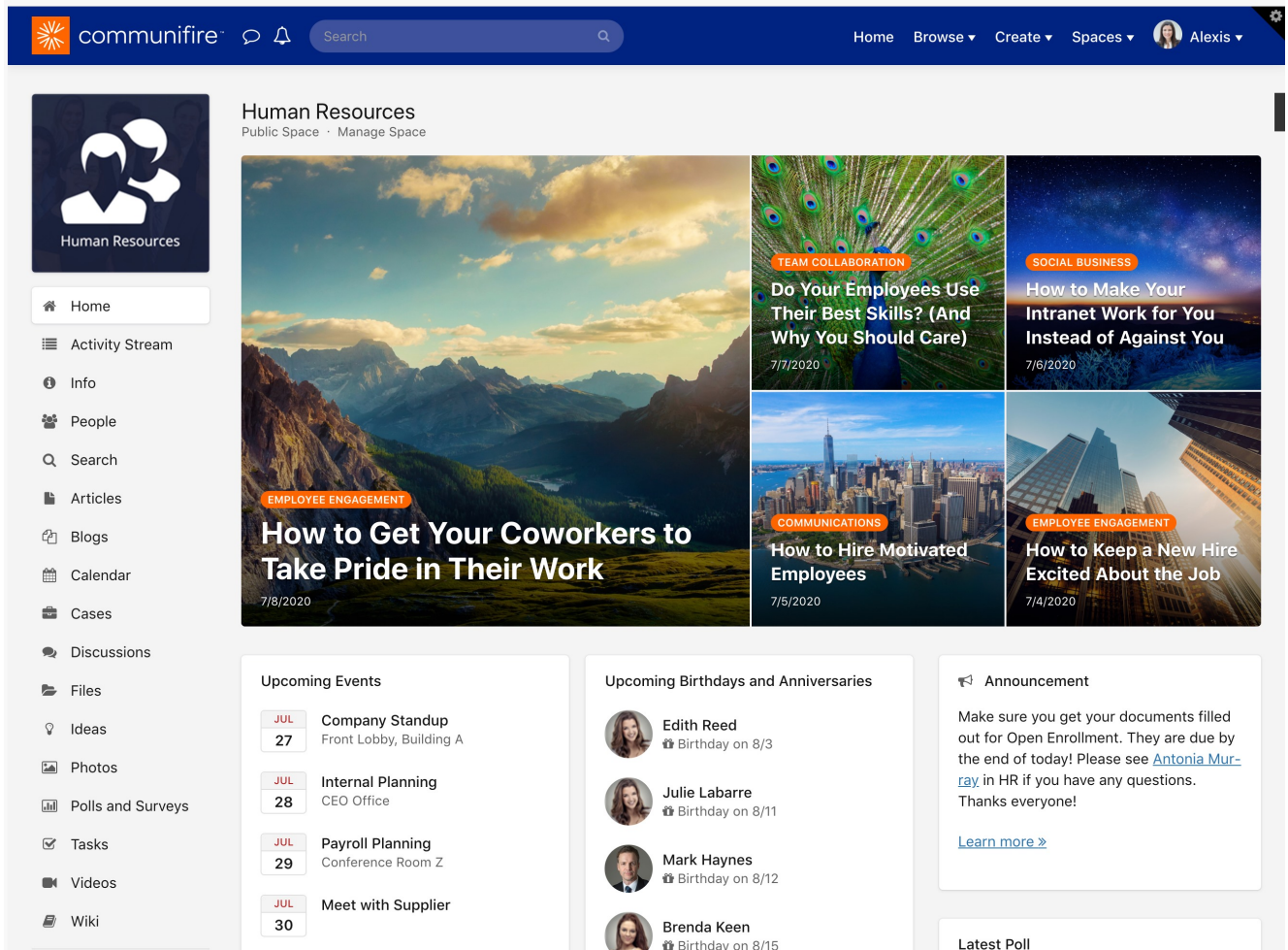# Space Homepage

Version 27

The default space homepage features the [Space Menu](#) and options on the left, the [Space Activity Stream](#) in the center, and the [Space Activity Ticker](#) and extra content on the right.

TABLE OF CONTENTS

Page Builder Space Homepage

Set your space homepage to a content-rich [Page Builder](#) page. The drag-and-drop feature of Page Builder makes building your space homepage quick and easy. Select from different [Page Builder Widgets](#) and templates to display content, activity, people, polls, and more.

❌ Stop Activity Email
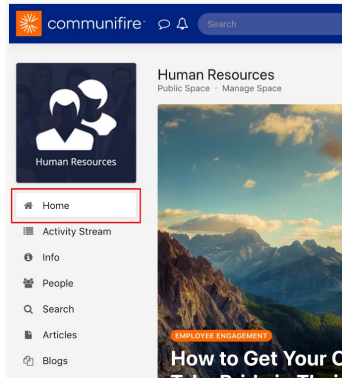
🔲 Create Sub Space

⚙️ Copy Space

❌ Leave Space

| JUL 30 | **Team Meeting** United States |
| JUL 30 | **Management Meeting** Audio Lounge X |

Ray Williams
🎂 Birthday on 8/16

Keith Marano
🎂 Birthday on 8/21

Quick Links

🚩 Benefits Information

✳️ Job Openings

🎯 Onboarding Center

🗃️ Open Enrollment

💵 Payroll Center

🗐 Policies and Procedures

🏆 Recognition Center

HR Documents

📄 Communifire-Overview.pdf

📁 Temporary Layoff Checklist

📁 Dental Plan Booklet

📁 Communifire-Feature-Tour.pdf

📁 Communifire-Mobile-Apps.pdf

📁 Insurance Brochure

📁 communifire-intranet-software-demo.pptx

What's your favorite color?

○ Red

○ Blue

○ Green

Vote | View Stats

Key People

Alexis Fox
CEO

Julius Kerby
VP Finance

Mark Haynes
VP Human Resources

Kathy Harris
VP IT

Create the Page Builder page in Manage Space > Page Builder. Check **Set as the space homepage** in the **Details** pane to set the page as the homepage. See Manage Space: Create Page Builder Page for detailed information about Page Builder settings.

After you set the space homepage to a Page Builder page, a Home tab will be added to the space menu.

How to Set a Non-Page-Builder Page as the Space Homepage

You can set a non-Page-Builder page as the space homepage. For example, you can set the articles page or a CMS page as the space homepage.

1. Go to **Manage Space** > **Space Settings**.
2. In **Custom landing page URL**, enter the URL without the domain name. For example, if the full URL of the page is https://myintranet.communifire.com/spaces/3/company-announcements/articles enter */spaces/3/company-announcements/articles*.
3. Click **Update Settings**.

How to Post an Announcement on the Space Homepage

Sample Space Homepages

Find inspiration for your own space homepages with these samples.

Employee Onboarding
Public Space · Human Resources · Manage Space

Welcome to our team! This is where you will find everything you need.
Get help, access company information, stay updated, and connect with coworkers.

Company News   Culture   Training Videos   Employee Handbook   Departments

- 🏠 Home
- ☰ Activity Stream
- ① Info
- 👥 People
- 🔍 Search
- 📄 Articles
- 📅 Calendar
- 🗂 Cases
- 💬 Discussions
- 📁 Files
- 📊 Polls and Surveys
- ☑ Tasks
- 🎥 Videos
- 📖 Wiki

Edit Navigation

- ✉ Get Activity Email
- ⊞ Create Sub Space
- ⚙ Copy Space
- ⊗ Leave Space

Key People

Alexis Fox
CEO

Julius Kerby
VP Finance

Mark Haynes
VP Human Resources

Kathy Harris
VP IT

Mia Wilson
VP Sales

Raymond Flores
VP Marketing

Content List

APR 16	**Payroll Payout**
APR 16	**Employee Performance Reviews** HR Meeting Room A
APR 19	**Company Standup** Front Lobby, Building A
APR 19	**Employee Performance Reviews** HR Meeting Room A

Upcoming Events

DEC 17 New Hire Orientation
Office Building A in Conference Room B

DEC 17 Lunch with your Manager
Your Choice

DEC 21 Team Lunch
TBD

DEC 19 Collaborative Learning
Building B - Conference Room 102

DEC 24 Webinar - How to Succeed

Required Reading for Employee Onboarding

- 📄 Company Handbook
- 📄 Diversity
- 📄 Compensation
- 📄 Employment
- 📄 Workplace Safety
- 📄 Performance and Salary Review
- 📄 Payment of Wages

Latest Poll

Are you having to ask a lot of questions about topics not covered in your training?

○ Yes

○ No

Vote   View Stats

Frequently Used Documents

- 📄 Communifire-Overview.pdf
- 📄 Temporary Layoff Checklist
- 📄 Communifire-Feature-Tour.pdf
- 📄 Dental Plan Booklet
- 📄 Communifire-Mobile-Apps.pdf
- 📄 communifire-intranet-software-demo.pptx
- 📄 Employee Benefits Overview
- 📄 Communifire-508-Compliance.docx
- 📄 Insurance Brochure
- 📄 Supplemental Life Insurance
- 📄 Health Benefits Guide for Employees
- 📄 User data.xlsx

Most recent videos

Stop Trying to Motivate Your Employees | Kerry Goyette | TEDxCosmoPark

It's a misconception that you can motivate your employees. They're already motivated. The key is to unleash their motivation.

Alexis Fox
9/10/2019 · 💬 0

Why good leaders make you feel safe | Simon Sinek

What makes a great leader? Management theorist Simon Sinek suggests, it's someone who makes their employees feel secure, who draws staffers into a circle of trust. But creating trust and safety — especially in an uneven economy — means taking on big responsibility.
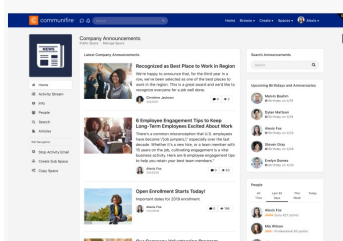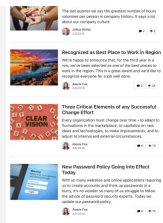
Alexis Fox
3/8/2018 · 💬 5

Human Resource Management

What is Human Resource Management (HRM)? Which Mega trends determine future challenges in HRM? What are key fields of action in HRM?

Alexis Fox
3/8/2018 · 💬 6

Research Group A2

Public Space · Research and Development · Manage Space

Case Study 1 ›

Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Donec quam felis, ultricies nec, pellentesque eu, pretium quis, sem. Nulla consequat massa quis enim. Donec pede justo.

Mia Wilson
4/1/2021 · 💬 0

- 🏠 Home
- ☰ Activity Stream
- ⓘ Info
- 👥 People
- 🔍 Search
- 📄 Articles
- 📑 Blogs
- 📅 Calendar
- 💼 Cases
- 💬 Discussions
- 📁 Files
- 💡 Ideas
- 🖼 Photos
- 📊 Polls and Surveys
- ☑ Tasks
- 🎥 Videos

Blogs

Research Group A2
Effective Tips to Get Along With People at Work
4/1/2021 Mia Wilson

Research Group A2
How to Keep a New Hire Excited About the Job
3/30/2021 Mia Wilson

Research Group A2
How to Know If Your Document Management System Needs a Tune-up—or a Trip to the Digital Dump
3/29/2021 Mia Wilson

Documents

- 📄 Report Checklist.pdf
- 📄 Guidelines.pdf
- 📄 Requisition form.pdf
- 📄 Training.pdf
- 📄 Report Requirements.pdf
- 📄 Contacts.xlsx
- 📄 Presentation 2021-03-02.pptx
- 📄 Remote Access Policy.pdf
- 📄 Case Studies.pdf

Open Cases

- 💼 **Report updates for ACME Inc.**
  Case by: June Mattie
- 💼 **Discrepancies between studies 3 and 9**
  Case by: Ella Rousseau
- 💼 **Update report checklist**
  Case by: Ella Rousseau
- 💼 **Contact SMEs**
  Case by: Ella Rousseau
- 💼 **Marketing assets for Q3 campaign**
  Case by: Daniel Lash

Related

How to Display Featured Content on Your Homepage

You've been given a task to share information with the entire organization, and you want to quickly and easily share the new exciting information with everyone by posting it on your homepage. In this guide, you'll learn how to make important information visible on your homepage.

How to Add a Stock Album for Featured Images

You can make certain albums available to everyone for use when adding featured images to content. You can upload stock images to an album in a space, then make the album available to everyone to select featured images from. Make it easy and painless for your content creators to add beautiful images to content.

How to Upload Media Assets

Upload media assets and use them throughout your intranet on content, Page Builder pages, CMS pages, and more.

Design Resources

Communifire makes it easy for you to customize your intranet to match your company's brand and culture. With Page Builder, CSS Overrides, and the navigation header builder, the possibilities are endless. This page provides guides and resources for making common design changes.

Homepage Ideas

The homepage is the first thing people see when they visit your intranet or space. Find inspiration for your own homepage and space homepages with these sample homepages.

How to Add Infinite Scroll to a Content List Template

Add infinite scroll to a Content List template to let people browse for more content without leaving the page.

How to Add an Image to a Space Page Builder Page

Add an image to a Page Builder page using Dynamic Properties and a Dynamic Property Widget. The image can be used on multiple Page Builder pages. When you want to update the image, you only need to update the dynamic property in the Control Panel, and the image will be updated everywhere it appears.

Choosing Page Builder Templates

Communifire comes with a variety of templates for displaying content, people, and menus. Each template has a unique design and works best for specific content types or situations. This wiki provides template recommendations for the Content List, Navigation, and People widgets.

Page Builder Extras

Axero and customers come up with great ideas for new Page Builder Widgets all the time. We love implementing these new widgets in Communifire, but implementation takes time and we want to give you these widgets immediately. Page Builder Extras provides instructions on how to implement these awesome widgets in your Page Builder pages.

tags : member, site-administrator