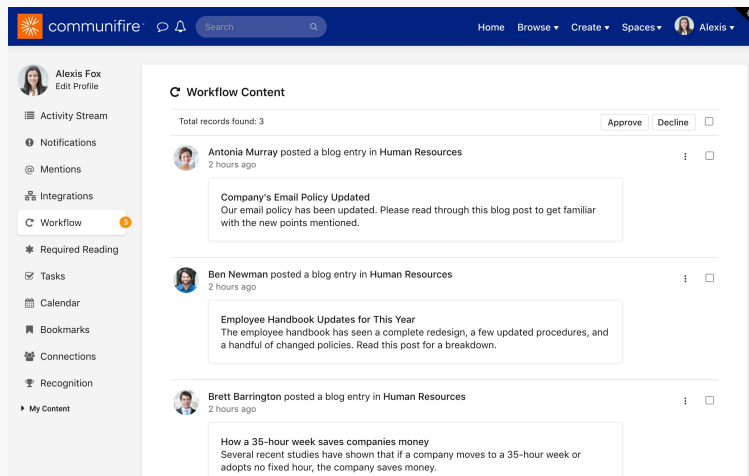


# My Workflow

Version 11

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A workflow consists of a series of moderation steps where the content must be approved before it gets published. Each step is based on a user role. Before the content becomes active, a person with the required role must approve the content. In My Workflow, you can view and approve or decline content waiting for moderation.



## Approve or Decline Workflow Content

## Related

### [How to Set Automatic Content Deactivation](#)

Site administrators can set the report threshold for automatic content deactivation. Once abuse reports for a piece of content reaches the threshold, the content is automatically deactivated. Automate content moderation and keep your intranet professional and focused.

### [How to Enable Content Resubmission](#)

By default, content can't be submitted again after being declined in workflow. You can enable content resubmission, to allow users to edit declined content and resubmit it for approval.

tags : member