

Add People to Conversation

Version 9

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Add people to a group conversation in chat to give them access to the conversation and files.

Note: Only the chat creator and site administrators can add people to a group conversation.

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Sales Team ★
4 People

Favorites

- #Manager-Group (17 minutes ago)
- Intranet Admin Team (2 minutes ago)
- Leadership Team (an hour ago)
- Sales Team** (5 minutes ago)

Recent

- Penny Ray (4 minutes ago)
- Alice Romero (8 minutes ago)
- Haileigh Jacob (8 minutes ago)
- Joann Martinez (an hour ago)
- Julius Kerby (an hour ago)
- Chat history

Hi everyone! Quick question... 9:33 AM

Hey Maria. What's up? 9:33 AM

Hey everyone. 9:34 AM

I'm looking at these sales and marketing stats for March. Did we really double our sales? 9:34 AM

March-Sales-Marketing-Stats.pdf
1.9MB pdf

Yes, those are all correct. 9:35 AM

Yes. We checked over them last week. We also had a meeting yesterday. And everything is correct. Our sales team did a great job. 9:36 AM

Let me add Toni ... 9:36 AM

Hi Toni 9:37 AM

Type your message here ...

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Add People X

Add other people to the conversation

Maria Shears X Brett Barrington X Ben Newman X Toni Bragg X

Enter the name of the person you want to add. You can add multiple people.

Cancel Add People

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Add People X

Add other people to the conversation

The screenshot shows a Slack chat window. On the left is a sidebar with a list of channels: Leadership Team, Sales Team (highlighted), and Recent. The main chat area shows a conversation with Brett Barrington, Ben Newman, and Maria Shears. A dialog box is open in the center, titled 'Add People', with the text 'Enter the name of the person you want to add. You can add multiple people.' The dialog contains two rows of tags: Maria Shears, Brett Barrington, Ben Newman, Toni Bragg in the first row, and Mia Wilson, John Hassell in the second row. At the bottom of the dialog are 'Cancel' and 'Add People' buttons. A red arrow points to the 'Add People' button. The chat input field at the bottom contains the text 'Type your message here ...'.

tags : member