

Chat & Instant Messenger

Version 19

Published 3/1/2017 12:59 AM by [Matt Trujillo](#) Last updated 2/28/2020 06:21 PM by [Grace Kamau](#)

You can communicate one-on-one with other users or chat in a group using instant messaging.

CommuniFire Chat

Secure | <https://demo2.communiFire.com/chat#/threads/6>

Charles Davis ★ Offline

Favorites

- Charles Davis 4 minutes ago
- Jerri Vigil, Basha Lewis, ... 2 hours ago

Recent

- Abraham Martin 23 minutes ago
- Calum Powell 4 hours ago
- Jerri Vigil 4 hours ago
- Danelle Fisher 5 hours ago
- John Jacobs Yesterday
- Hillary Hernandez Yesterday
- Basha Lewis Yesterday

Charles Davis: Is there something we need to discuss with respect to performance? 2:34 PM

Charles Davis: Yes, the metrics seem off. Specifically this chart. 2:35 PM

performance-chart.jpg 2:41 PM

Employee Performance

	Total Sales January	Total Sales February	Total Sales March
T. James	\$8,570.00	\$8,760.00	\$8,570.00
J. Workman	\$7,590.00	\$7,670.00	\$7,250.00
E. Roberts	\$9,500.00	\$8,740.00	\$8,238.00
S. Thomas	\$10,120.00	\$9,960.00	\$10,170.00
O. Todd	\$8,370.00	\$8,430.00	\$8,420.00

Diana Langley: Let me pull up individual agreements and perform some analysis. Is it OK to meet up tomorrow at 9am to discuss further? 2:42 PM

Type your message here ...

[Start Conversation](#)

[Add People to Conversation](#)

[Conversation Settings](#)

[Favorite Conversation](#)

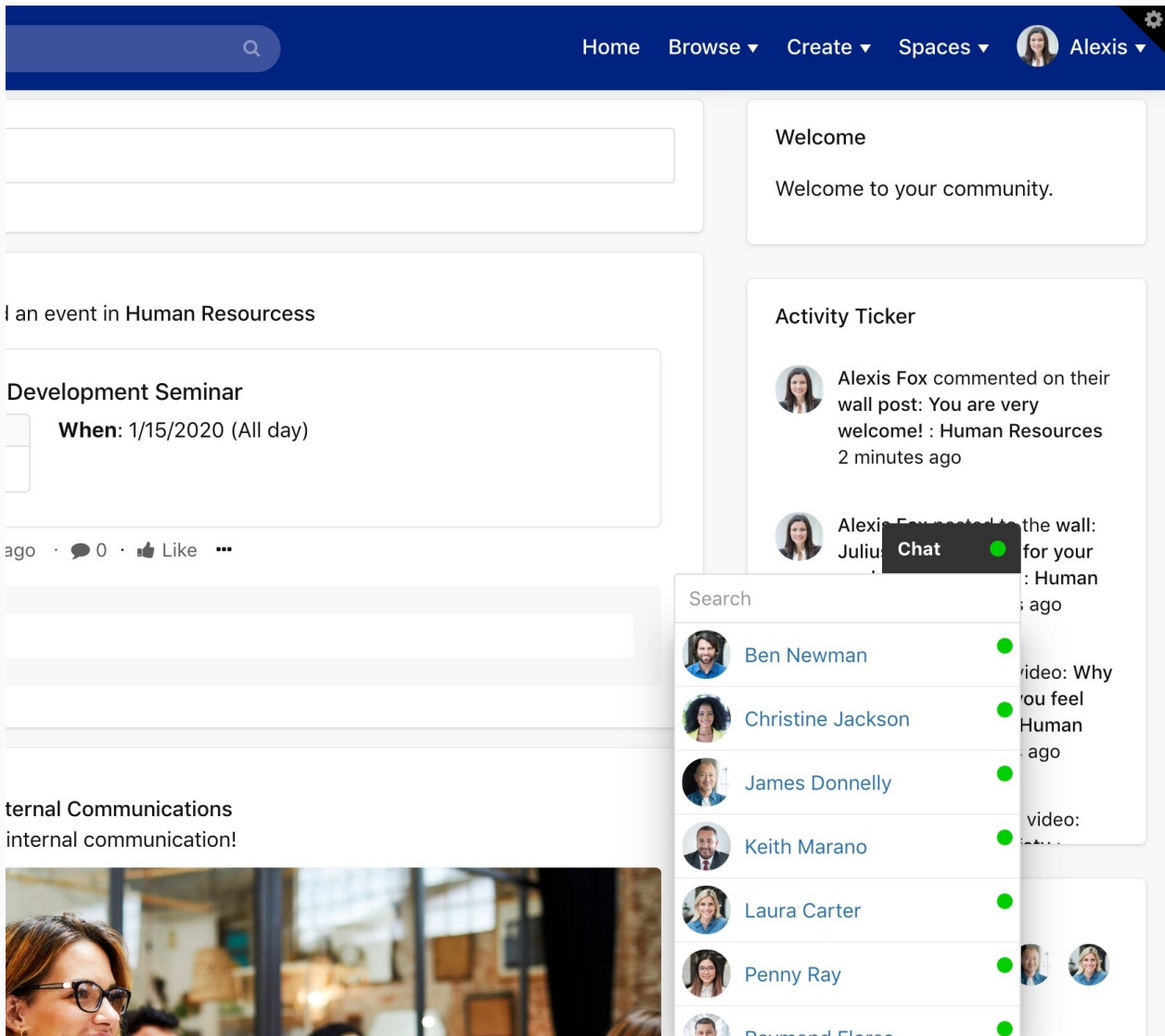
[Quote Message](#)

[Edit Message](#)

[Remove Message](#)

Chat Popup

The chat popup appears in the lower right corner and displays a list of online users. Users that are set to online, away, and do not disturb appear in the chat popup. Click a user to open a chat with them. You can enable or disable the chat popup in Control Panel > System > General Settings > [Site Settings](#) > Show chat popup.



Chat Statuses

Chat statuses let people know your availability. Regardless of your chat status, you will receive chat notifications. Chat statuses also appear in [Browse People](#).

Online: Indicates you are available. You appear in the chat popup and the Online Now widget on [My Activity Stream](#).

Away: Indicates you are not available. You appear in the chat popup and the Online Now widget on My Activity Stream.

Do not disturb: Indicates you are online but not available. You appear in the chat popup and the Online Now widget on My Activity

Stream.

Invisible: Removes you from the chat popup and the Online Now widget on My Activity Stream.

Chat Symbols

Message sending

✓ Message sent

✓✓ Message delivered

✓✓✓ Message read

Email Notifications

Email notifications are sent for chat messages when you are not online and have email notifications enabled in [Preferences](#) . If you have Communifire open in a browser or the app, email notifications will not be sent.

Alexis, Ben sent you a message



Communifire <community@cfire.co>

Feb 7, 2019, 10:46 AM



to me ▾

Alexis,

Ben sent you a message:

Is the meeting still on for today?

Reply to this message here:

<https://demo.communifire.com/chat#/threads/12>

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Communifire Intranet

<https://demo.communifire.com>

Desktop Chat App

The Communifire Desktop Chat app is available for Windows and Mac OS X.

The screenshot shows the Communifire Desktop Chat application window. The title bar reads "Communifire Chat". The menu bar includes "Edit", "View", "Window", and "Help". The interface features a sidebar on the left with a "Favorites" section containing "Charles Davis" (7 minutes ago) and "Jerri Vigil, Basha Lewis, C..." (8 minutes ago), and a "Recent" section with "Diana Langley, Basha Lew..." (2 hours ago), "Abraham Martin, John Jac..." (2 hours ago), and "Thomas Smith" (3 hours ago). The main chat area shows a conversation with "Charles Davis" (Online). The latest message from Charles Davis says "Yes, the metrics seem off. Specifically this chart." and is timestamped "2:35 PM". Below the message is an image titled "performance-chart.jpg" with a timestamp of "2:41 PM". The chart is a grouped bar chart titled "Employee Performance" showing sales for five employees (T. James, J. Workman, E. Roberts, S. Thomas, O. Todd) across three months: January, February, and March. The Y-axis represents sales from \$5,000.00 to \$10,500.00. The data is as follows:

	Total Sales January	Total Sales February	Total Sales March
T. James	\$8,570.00	\$8,760.00	\$8,570.00
J. Workman	\$7,590.00	\$7,670.00	\$7,250.00
E. Roberts	\$9,500.00	\$8,740.00	\$8,238.00
S. Thomas	\$10,120.00	\$9,960.00	\$10,170.00
O. Todd	\$8,370.00	\$8,430.00	\$8,420.00

The screenshot shows a desktop chat application interface. On the left is a sidebar with a list of contacts: Calum Powell (Yesterday), Abraham Martin (Yesterday), and Chat history. At the bottom of the sidebar is a dark bar with a profile picture and a notification bell. The main area on the right displays a message thread with three messages:

- Diana Langley** (2:42 PM): Let me pull up individual agreements and perform some analysis. Is it OK to meet up tomorrow at 9am to discuss further?
- Charles Davis** (2:42 PM): Tomorrow is perfect, I just sent you a calendar invite. Thanks again.
- Diana Langley** (2:42 PM): Sure thing.

At the bottom of the chat area is a text input field with the placeholder text "Type your message here ..." and icons for attachments, emojis, and sending.

Desktop Chat App

tags : member