

# Create Discussion

Version 6

Published 3/1/2017 12:29 AM by [Matt Trujillo](#) Last updated 12/31/2018 05:02 PM by [Grace Kamau](#)

---

□  
□

In the modal that opens, select a space to post to.

Fill in the following sections:

- **Subject:** The title of the discussion
- **Your message:** The main content of the discussion
- **Add tags:** Keywords that can help others find your case. Use spaces to separate tags. Use an underscore or dash to combine separate words into one tag (e.g., Vacation-Policy). Click to see Popular Tags and Tag Groups.
- **Select forum:** The forum to post in
- **Attach files:** Add files relevant to the discussion. Drag and drop files into the area, or click Select Files.

Check the following options:

- **Featured:** Make the discussion a featured post in the space
- **Sticky:** Make the discussion stay at the top of the forum
- **Locked:** Prevent users from replying to the discussion

□

## Alternative Way

□

Select a forum.

tags : member