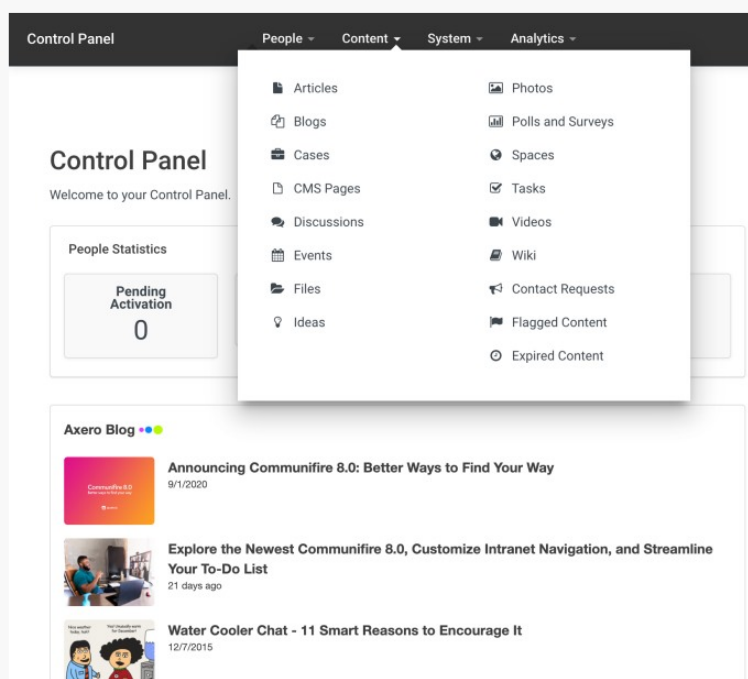


Content

Version 18

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Manage content and settings for all space content as well as content for your top level community.



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[Content Expiration](#)

Ensure that content in your intranet is always current and accurate by using content expiration. Select the date and time to expire content, and whether the content should be visible or hidden after expiration. You'll be notified when the content expires, and can then update or delete the content. Content expiration keeps the knowledge base in your intranet relevant and accurate.

[How to Add a Stock Album for Featured Images](#)

You can make certain albums available to everyone for use when adding featured images to content. You can upload stock images to an album in a space, then make the album available to everyone to select featured images from. Make it easy and painless for your content creators to add beautiful images to content.

[How to Include External Content in Search](#)

You can include external content in search, like your organization's other systems and tools, external reference pages, social media accounts, and more. The external content will

appear in search results with a title and description you set. Clicking the page will open the external page.

[How to Set Automatic Content Deactivation](#)

Site administrators can set the report threshold for automatic content deactivation. Once abuse reports for a piece of content reaches the threshold, the content is automatically deactivated. Automate content moderation and keep your intranet professional and focused.

[Data Backup Services for Cloud-Hosted Sites](#)

Sites hosted on our cloud are backed up every day, and backups are retained over a 3-month period. You can request a data backup.

tags : site-administrator